

PROCEEDINGS OF COUNTY COMMISSIONERS
MELLETTE COUNTY, SOUTH DAKOTA
February 6, 2024

The meeting of the Mellette County Board of Commissioners was called to order by Chairman Krogman in the Commissioner Room in the Mellette County Courthouse at White River, SD on February 6, 2024 at 9:01 am. Commission members present were Casey Krogman, Dan Valburg and Jr. Brandis; also present was Auditor Jenny Galbraith.

All motions are to be considered unanimous unless otherwise stated.

The pledge of allegiance was recited. A motion was made to approve the agenda with the by Valburg, seconded by Krogman.

Visitors present were Vernon Brown who discussed road concerns and questioned the priority of roads being opened after a snow event.

Road & Bridge: Highway Superintendent Joe Bechtold and Highway Maintenance Justin Bouman joined the meeting. Highway Superintendent Bechtold requested to attend the SDACHS Suprt Course in Deadwood March 19-21, 2024; motion by Valburg, second by Brandis to have Bechtold attend the meeting. Superintendent Bechtold discussed with he Commission the need to possibly replace one snow wing for the motor grader; after discussion a motion was made by Valburg, seconded by Brandis to purchase the wing plow section only for one motor grader at a cost of about \$6000.

Auditor: Auditor Galbraith requested that she and Deputy Auditor Nikki Bryan attend an election workshop in Pierre February 28-29, 2024 no hotel stay is being requested just mileage. Motion by Valburg, second by Brandis for them to attend the meeting. Auditor Galbraith discussed with the Commission that courtesy holds at the Winner Jail are no longer being billed to the agencies that prisoners are being held for. Deputy Auditor Nikki Bryan presented costs in 2023 that the county paid that were not reimbursed. The Sheriff's office stated to the Auditor that courtesy holds could not be billed if they were 2 days or less and that was an agreement within the Sheriff's Association however no proof of this agreement was presented. Motion by Valburg, second by Brandis to bill all courtesy holds to the agencies that the prisoners are being held for.

Sheriff: Sheriff Mike Blom joined the meeting. An addendum to the City of Winner jail contract was presented; motion by Brandis, second by Valburg to sign the addendum. Sheriff Blom discussed with Commission that the Todd County Commission decided to not renew the county contract for law enforcement services. Since Deputy Trevor Willcuts will no longer be Sheriff in Todd County the vehicle that was provided for him was returned to Todd County. However the contract that Todd County has with Sheriff Blom to act as Deputy Sheriff in Todd County has been extended for 6 months and will allow Mellette County to continue to use the Ford Explorer that repair expenses are shared on. There is a contract on body camera's through Axon Enterprises which was agreed to be split 50/50 with Todd County for 5 years, this will need to be discussed with Todd County as to what they want to do with this contract.

Treasurer: Hilary Nesheim joined the meeting to update the Commission on what has been going on in the treasurer's office.

Director of Equalization: Haley Gallant joined the meeting to discuss what is happening in the DOE office.

Register of Deeds: Stanley Krogman Sr. joined the meeting to update the Commission on his office.

Unfinished Business: Commission reviewed quotes received for the courthouse restroom remodel. Quotes were received from Austin Moser, Justin White, and Loren Shoop. Motion by Valburg, second by Brandis to approve quote from Loren Shoop to remodel the 2 public restrooms and the judge's restroom for \$23,198.21 to include labor and materials excluding plumbing and electrical. Commission reviewed an update Mellette County Personnel Manual section 304 Time Records to read as follows:

304 TIME RECORDS

- A. Employees are required to keep an accurate record of the time worked, failure to do so could result in disciplinary action.
- B. Employees who miss a punch in our out must report to their immediate supervisor or the Auditor's office within 24 hours of the missed punch or time will be paid at the current minimum wage.

Department Heads will instruct their employees on time record procedures.

New Business: Auditor Galbraith informed the Commission that 2 zoning board members terms have expired and that she discussed with them and they are willing to be appointed for another 3 year term. Motion by Valburg, second by Brandis to appoint Matt Glynn and Dan Hight to the Zoning Board for 3 year terms to expire January 2027. Auditor Galbraith informed the Commission that the resolution time period for the Capital Outlay for the purchase of an ambulance ends in 2024. Motion by Valburg, second by Brandis to extend the resolution by 1 year.

Commission reviewed the proceedings from January 16, 2024; motion by Brandis, seconded by Valburg to approve the proceedings.

Auditor's Account w/ Treasurer as of January 31, 2024 is as follows: Actual cash \$760.40; Checks \$10,375.18; Credit Card Payments \$317.80. Dakota Prairie Checking \$1,764,073.38; Dakota Prairie CD's \$350,000.00; ROD Account \$250.00 Total: \$2,125,776.76. Register of Deeds collected \$3160.00 for the month of January 2024.

CLAIMS: Commission reviewed claims for presented and claims that were paid out of meeting. Motion by Valburg, seconded by Brandis to approve the following claims:

GENERAL FUND: Commission: Reliance Standard, 13.16, life insurance premiums. Elections: Amazon, 51.39, storage totes. Courts: Jury Duty, 561.00, daily fee plus mileage. Auditor: Amazon, 20.49, pens; First Bank & Trust, 848.75, envelopes & timeclock; Golden West, 151.49, phone/internet service; Office Products, 35.99, copier; Reliance Standard, 9.40, life insurance premium. Treasurer: First Bank & Trust, 193.97, timeclock & tax bill postage; Golden West, 56.23, phone/internet service; Office Products, 36.00, copier; Quill, 19.99, tape; Reliance Standard, 9.40, life insurance premium. Fax Line: Golden West, 44.86, phone line. States Attorney: Reliance Standard, 68.62, life insurance premium. Court Appointed Attorney: Diana Boni, 505.80, attorney fee; Aisha Carr, 873.68, attorney fees; Robert Overturf, 1541.47, attorney fees; Sandy Steffen, 1857.86, attorney fees; Wendell Law Office, 11,185.48, attorney fees. Courthouse: Amazon, 249.95, chairs; BH Chemical, 348.07, cleaning supplies & paper products; David Brandis, 358.42, snow removal; City of White River, 261.02, water/sewer/garbage; Direct Digital Control, 956.25, support contract; First Bank & Trust, 46.04, timeclock & website; Quill, 57.16, cleaning supplies; Reliance Standard, 9.40, life insurance premium. Director of Equalization: First Bank & Trust, 30.05, timeclock; Golden West, 81.20, phone/internet service; Office Products, 36.00, copier; Reliance Standard, 9.40, life insurance premium; SDAAO, 75.00, membership fee. Register of Deeds: First Bank & Trust, 30.05, timeclock; Golden West, 56.24, phone/internet; Office Products, 35.00, copier; Reliance Standard, 3.76, life insurance premium. Sheriff: Cenex, 246.35, fuel; City of White River, 8.00, water/sewer; First Bank & Trust, 322.19, timeclock & body camera mount; Gillen's Station,

96.61, oil change/washer fluid; Golden West, 309.85, phone/internet; GF Buche, 14.87, fuel; Murdo Care Sales & Service; 449.97, wheel repair; Office Products, 35.00, copier; Reliance Standard, 37.60, life insurance premium. Jail: City of White River, 32.00, water/sewer; CRS, 532.57, prisoner medical; Golden West, 82.62, phone/internet; Haley Optical, 215.00, inmate medical; Winner Pharmacy, 45.36, inmate prescriptions. Ambulance: A&B Welding, 29.76, med oxygen; CC Medical Billing, 133.85, ambulance billing; City of White River, 8.00, water/sewer; Golden West, 25.20, water/sewer; Henry Schein, 320.40, supplies. Mentally Ill: Audra Hill Consulting, 263.82, evaluation. Extension: Golden West, 56.24, phone/internet; Office Products, 36.00, copier. E-911: City of Winner, 6869.00, annual 911 fee; Golden West, 51.62, phone service; Winner 911, 1713.92, surcharge. Fire: BankWest Insurance, 2525.00, Norris FD insurance; City of White River, 8.00, water/sewer; Golden West, 25.20, phone/internet. Emergency Management: City of White River, 8.00, water/sewer; Golden West, 25.19, phone/internet. 24/7 Sobriety : Carehealth America, 406.57, testing supplies; SD Attorney General, 20.00, January participation. M&P Fund: SDACO, 20.00, M&P relief fund. State Motor Vehicle Collection: SD State Treasurer, 49,579.28, January fees. ROAD & BRIDGE FUND: Butler Machinery, 11,754.84, motor grader repairs; D&E, 70.00, fuel; Equipment Blades, 10,080.00, cutting edges; First Bank & trust, 2680.16, timeclock & tire chains; Golden West, 65.95, internet service; LaCreek Electric, 57.13, Norris shop electric; John O'Bryan Construction, 318.30, shop bathroom supplies; Office Products, 36.00, copier; Reliance Standard, 28.20, life insurance premium; Tripp Co. Water, 17.50, Wood shop water; Winner Welding, 650.36, brackets & shop bathroom. DECEMBER TAX & SPECIAL HIGHWAY APPORTIONMENT: Colome Consolidated School, 8,491.16; White River School, 13,352.68; City of Wood, 167.03; City of White River, 950.70; Badnation Township, 351.64; BlackPipe Township, 729.15; Butte Township, 299.90; Cody Township, 495.30; Fairview Township, 409.64; Mosher Township, 340.14; New Surprise Valley Township, 59.71; Norris Township, 227.97; Prospect Township, 59.71; Redfish Township, 360.28; Rockyford Township, 330.41; Rosebud Township, 550.76; Runningbird Township, 179.80; Surprise Valley, 195.40; West River Water Development, 148.35. JANUARY PAYROLL: Commissioners 1,829.19; Auditor 5,977.46; Treasurer 5,105.92; States Attorney 5,647.43; Courthouse 3,743.32; Director of Equalization 4,337.46; Register of Deeds 4,735.10; VA Office 504.41; Sheriff 27,954.55; Coroner 323.34; Highway 13,460.30; Emergency Management 423.87.

Commission reviewed correspondence; no action required. At 12:00 pm Chairman Krogman declared the meeting adjourned. Next meeting scheduled to be held on Tuesday, March 5, 2024 at 9:00 am.

Approved this 5TH day of March 2024.

Casey Krogman, Chairman, Mellette County Commissioners

ATTEST

Jenny Galbraith, County Auditor