

PROCEEDINGS OF COUNTY COMMISSIONERS  
MELLETTTE COUNTY, SOUTH DAKOTA  
May 7, 2024

The meeting of the Mellette County Board of Commissioners was called to order by Chairman Krogman in the Commissioner Room in the Mellette County Courthouse at White River, SD on May 7, 2024 at 9:03 am. Commission members present were Casey Krogman, Dan Valburg and Jr. Brandis; also present was Auditor Jenny Galbraith.

All motions are to be considered unanimous unless otherwise stated.

The pledge of allegiance was recited. A motion was made to approve the agenda by Valburg, seconded by Brandis.

Visitors: none present.

Road & Bridge: Highway Superintendent Joe Bechtold and Highway Maintenance Justin Bouman joined the meeting. Commission reviewed a proposal to enter the Design Phase from the Corps of Engineers on the Ring Thunder Road Streambank Erosion Project based on the Feasibility Study that they completed. The county's cost to enter the design phase of the project is \$78,000. Motion by Valburg, second by Brandis to decline entering the design phase and proceeding with the project. Superintendent Bechtold updated the commission on projects that the highway department is working on.

Auditor: Auditor Galbraith presented a Mental Health Claim for a county resident from Avera McKennan Hospital for \$3320.00. It was found that this person is actually a resident of Mellette County and is uninsured. Motion by Valburg, second by Brandis to pay the claim.

Executive Session: Auditor Galbraith requested that the Commission go into executive session to discuss personnel. Motion by Valburg, seconded by Brandis to go into executive session to discuss personnel at 9:55 am; at 10:14 am Chairman Krogman declared executive session over. No action taken on executive session discussion.

Sheriff: Sheriff Blom joined the meeting. A resignation was presented from Deputy Riley McClanahan making her last day May 16, 2024. Motion by Brandis, second by Valburg to accept her resignation. Commission also reviewed a letter from Deputy Trevor Willcuts regarding working for Mellette County while residing in Todd County, no action required. The need for replacement vehicles was discussed, Sheriff Blom said Deputy Willcuts was working on this and would have him come to the next meeting. Sheriff Blom informed the commission that he would be retiring effective May 31, 2024 and would submit official notice to the Auditor.

Register of Deeds: Stanley Krogman Sr. joined the meeting to update the commission on his office.

Treasurer: Hilary Nesheim joined the meeting and updated the commission on what has been going on with her office and discussed delinquent taxes.

Director of Equalization: Haley Gallant joined the meeting and requested that she give up her subscription to Marshall & Swift for estimating and switch to Vanguard. The cost of Vanguard is about \$21,955 split for 5 years; motion by Valburg, second by Brandis to approve switching. Gallant would like to switch from Ultra to Vanguard for county management software, will need to do some checking on compatibility since the Treasurer and Auditor would not be switching. Gallant requested that her computer be replaced since it's 5 years old and will not be compatible with software

upgrades. Estimate received from HCS LLC for \$2180.00; motion by Valburg, second by Brandis to approve replacing computer.

New Business: Commission discussed the sewer line issues between the Horizon Clinic and the courthouse. Estimate received from Triple N Construction to separate the lines and run the clinic line separate to the manhole for \$15,000; motion by Valburg, second by Brandis to hire Triple N Construction to complete the project. Auditor Galbraith presented a quote from H&O Electric to replace the lights in the courtroom, all 3 upstairs restrooms, and install exhaust fans in the restrooms for \$10,260.00; motion by Brandis, second by Valburg to have H&O complete the work. Auditor Galbraith informed the commission that the rental agreement with Horizon Health Care for the clinic has expired, the current agreement has the option to extend the agreement for 5 years. Horizon Health Care is requesting to extend the agreement for the 5 years making it end 12/31/2028. Motion by Brandis, second by Valburg to extend the agreement.

Commission reviewed the proceedings from April 2<sup>nd</sup>, 16<sup>th</sup>, and 22<sup>nd</sup> 2024; motion by Brandis, seconded by Valburg to approve the proceedings.

CLAIMS: Commission reviewed claims for presented and claims that were paid out of meeting.

Motion by Valburg, seconded by Brandis to approve the following claims:

GENERAL FUND: Commission: Mellette Co. News, 101.64, publishing; Reliance Standard, 15.04, life insurance premiums. Elections: ES&S, 753.13, ballots & coding media. Courts: Jessica Paulsen, 117.60, transcripts. Auditor: Badger State Recovery, 8.75, shred bin; First Bank & Trust, 106.19, Microsoft 365 renewal; Golden West, 150.41, phone & internet; Office Products, 67.23, copier & computer setup; Reliance Standard, 9.40, life insurance premium. Treasurer: Badger State Recovery, 8.75, shred bin; First Bank & Trust, 106.19, Microsoft 365 renewal; Golden West, 55.64, phone & internet; HCS LLC, 3167.34, computer; Office Products, 177.23, copier & computer setup; Reliance Standard, 9.40, life insurance premium. Fax Line: Golden West, 45.37, faxline. States Attorney: Kirby Krogman, 175.06, conference hotel room; Reliance Standard, 9.40, life insurance premium. Court Appointed Attorney: Diana Boni, 286.50, attorney fee; Aisha Carr, 2790.29, attorney fees; Fischer Law Office, 582.60, attorney fees; Tom Maher, 1869.50, attorney fees; SDACC, 106.00, 2<sup>nd</sup> quarter CLERP; Sandy Steffen, 3642.77, attorney fees; Katie Thompson, 478.23, attorney fees. Courthouse: Black Hills Chemical, 507.05, cleaning supplies; City of White River, 262.02, water/sewer/garbage; Direct Digital Control, 956.25, support contract; First Bank & Trust, 15.99, website; Reliance Standard, 9.40, life insurance premium; The Rug Rats, 8250.00, restroom remodel; Runnings, 269.93, paint; Stromers Plumbing, 450.00, unplug sewer line. Director of Equalization: Badger State Recovery, 8.75, shred bin; Golden West, 80.57, phone & internet; Office Products, 18.89, copier; Reliance Standard, 9.40, life insurance premium; USPS, 340.00, stamps. Register of Deeds: Badger State Recovery, 8.75, shred bin; Golden West, 55.61, phone & internet; HCS LLC, 80.00, remote computer work; Office Products, 112.65, copier/pens/computer setup; Reliance Standard, 3.76, life insurance premium. Sheriff: Amazon, 40.24, wipes & lotion; Shirley Bruning, 218.28, conference mileage; City of White River, 9.25, water/sewer; First Bank & Trust, 81.00, conference hotel; Gillens, 36.90, wipers; Golden West, 314.40, phone & internet; Riley McClanahan, 53.90, fuel; Murdo Car Sales & Service, 2970.90, turbo repair Ford pickup; Office Products, 35.00, copier; Redwood Lab, 13.67, lab fees; Reliance Standard, 37.60, life insurance premiums; Sunmasters Auto Glass, 190.00, window tint. Jail: Brown Co. Sheriff's Office, 1400.00, juvenile housing; City of Winner, 8838.42, prisoner housing & transport; City of White River, 32.00, water/sewer; Golden West, 82.40, phone & internet; Pennington Co. Jail, 36.65, inmate transport. Ambulance: A&B Welding, 31.62, med oxygen; CC Medical Billing, 141.47, ambulance billing; City of White River, 9.25, water/sewer; Eric Emery, 100.00, ambulance call; Golden West, 25.12, phone/internet; Ralph Young, 100.00, ambulance call. Extension: Golden West, 55.62, phone/internet; Office Products, 18.89, copier. E-911: Golden West, 51.40, phone. Fire: City of White River, 9.25, water/sewer; Golden West, 25.12, phone & internet. Emergency Management:

City of White River, 9.25, water/sewer; Golden West, 25.13, phone & internet. 24/7: SD Attorney General 24/7, 65.00, April participation. State Motor Vehicle Collection: SD State Treasurer, 27,786.39, monthly collection fees. M&P Fund: SDACC, 46.00, M&P relief fund. Advance Taxes: Tax Payers & Mellette Co. Treasurer, 5740.96, tax payment & refund of overpayment. ROAD & BRIDGE FUND: Joe Bechtold, 250.81, mileage & meals at conference; City of Wood, 240.00, annual trash; Golden West, 65.95, internet; Office Products, 18.89, copier; Tripp Co Water, 16.00, water Wood Shop. MARCH TAX & SPECIAL HIGHWAY APPORTIONMENT: Colome Consolidated School, 23,064.04; White River School, 167,677.45; City of Wood, 414.44; City of White River, 13,530.14; Badnation Township, 334.44; BlackPipe Township, 611.68; Butte Township, 166.26; Cody Township, 812.50; Fairview Township, 237.41; Mosher Township, 814.26; New Surprise Valley Township, 646.00; Norris Township, 476.28; Prospect Township, 33.10; Redfish Township, 554.38; Rockyford Township, 183.19; Rosebud Township, 414.84; Runningbird Township, 664.92; Surprise Valley, 108.33; West River Water Development, 1,343.53. APRIL PAYROLL: Commissioners 1,829.19; Auditor 6,160.70; Treasurer 5,061.00; States Attorney 5,647.44; Courthouse 4,531.88; Director of Equalization 5,243.74; Register of Deeds 4,758.13; VA Office 504.41; Sheriff 28,242.91; Coroner 323.34; Highway 14,261.51; Emergency Management 423.88.

Commission reviewed the following reports: Auditor's Account w/ Treasurer as of April 31, 2024 is as follows: Actual cash \$1340.00; Checks \$82,264.72; Credit Card Payments \$43.43. First Fidelity Checking \$2,052,288.77; First Fidelity CD's \$350,000.00; ROD Account \$250.00 Total: \$2,486,186.92. Register of Deeds collected \$6255.00 for the month of April 2024. Clerk of Courts collected \$1257.17, for the month of March 2024.

Commission reviewed correspondence; no action required. At 12:12 pm Chairman Krogman declared the meeting adjourned. A special meeting is scheduled to be held on Tuesday, May 21, 2024 at 2:00 pm.

Approved this 6<sup>th</sup> day of June 2024.

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Casey Krogman, Chairman, Mellette County Commissioners

ATTEST

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Jenny Galbraith, County Auditor