

PROCEEDINGS OF COUNTY COMMISSIONERS
MELLETTTE COUNTY, SOUTH DAKOTA
December 3, 2024

The meeting of the Mellette County Board of Commissioners was called to order by Chairman Krogman in the Commissioner Room in the Mellette County Courthouse at White River, SD on December 3, 2024 at 9:07 am. Commission members present were Casey Krogman, Dan Valburg, and Jr. Brandis; also present was Auditor Jenny Galbraith.

All motions are to be considered unanimous unless otherwise stated.

The pledge of allegiance was recited. A motion was made to approve the agenda with the addition of December Payroll and gravel from Hank Bak by Valburg, seconded by Brandis.

Visitors: Vernon Brown, Ben Krogman, and David Reiss.

Road & Bridge: Commission reviewed one quote received from JV Bailey for bridge repairs for both bridges on Mosher Road; rail and post repairs on structure 48-480-298 and rail repairs on structure 48-480-313 for a total of \$41,500. Motion by Valburg to hire JV Bailey to complete the repairs, second by Brandis.

Commission discussed gravel that Hank Bak has for sale near Hwy 53, there are 21,656 tons and he is asking \$6 per ton. Since the gravel cannot be purchased in 2024 due to budgeting it will be discussed further in January.

Auditor: Auditor Galbraith discussed adopting a public comment guideline policy, after reviewing the following policy a motion was made by Brandis to approve the policy, second by Valburg.

PUBLIC COMMENTS GUIDELINE POLICY

Effective December 3, 2024

Purpose: The Mellette County Commission, we well as other boards under the County's purview, area considered public bodies that are subject to open meetings laws. SDCL 1-25-1 states that **"the public body shall reserve at every regularly scheduled official meeting a period for public comment, limited at the public body's discretion, but not so limited as to provide for no public comment."** These guidelines have been adopted to provide for clarity and consistency in the application of this statutory requirement for public comment amongst all the county boards that are subject to open meetings laws.

Guidelines:

1. Anyone wishing to make a public comment must sign in prior to the start of the meeting if they want to speak during the "Invitation for a citizen to schedule time on the Commission Agenda for an item not listed" portion of the agenda.
2. Each individual will be limited to five (5) minutes to make their comments. Individuals who require interpreters or other special accommodations may be given additional time to speak, at the discretion of the Chair. Individuals may not relinquish their allotted time to anyone else.
3. Comments must be presented using a civil and professional demeanor. Threatening, profane, vulgar, or abusive language will not be tolerated.
4. No action may be taken by the public body on any item not on the current agenda during the same meeting in which the comments are made. Comments that are related to a topic that the public body feels may require formal action or further discussion may be placed on a future agenda by that public body at their discretion to allow for proper notice pursuant to the open meetings laws.
5. Comments related to topics that are on the current agenda must be made during the time for discussion allowed for that agenda item.
6. The period for public comment is intended for the public body to receive comments. Members of the public body are not required to respond to a comment, answer any questions, or engage in any dialogue with the individual making the comments.

Approved this 3rd day of December, 2024

ATTEST:

/s/ Casey Krogman, Commission Chairperson
Mellette County Commission

/s/ Jenny Galbraith, Auditor

Auditor Galbraith presented the post election audit results to the Commission. The Mellette County States Attorney race did not need to go through the Post Election Audit procedure due to a recount which showed 100% accuracy with election night results. The US Representative race was audited and showed 100% accuracy with the election night results. Auditor Galbraith informed the Commission that the ambulance which was advertised for auction on PurpleWave would be sold on December 3, 2024. Auditor Galbraith requested to complete payroll the week before Christmas since payday would fall on Christmas day and the 2 days prior would be admin leave. The plan would be to process payroll for December on December 18th with a pay date of December 20th. Motion by Brandis to approve the change of pay date, second by Valburg.

Sheriff: Sheriff Lafe Gildemaster joined the meeting and discussed deputy wages with the Commission. Instead of hiring a secretary he would like to give the deputy's more responsibility and increase their pay accordingly. The plan would be to raise them \$2 per hour after completing the Law Enforcement Academy instead of \$.50 per hour. He would also like to offer Thomas Keller the Chief Deputy position and increase his wages by \$2 per hour for that title. Motion by Valburg to approve the increase in wages as requested, second by Brandis. Gildemaster also presented an updated contract from Hughes Co for juvenile services in 2025 for \$420 per day. Motion by Valburg to approve the contract, second by Brandis.

Director of Equalization: Haley Gallant joined the meeting and discussed what is happening in the DOE office.

Treasurer: Hilary Nesheim joined the meeting and updated on what is happening in her office and that she is preparing the delinquent list for the newspaper.

Unfinished Business: Commission discussed the CSDED commitment for 2024, David Reiss is the executive director and discussed plans he has for the future of CSDED. They will review further at next meeting.

New Business: Auditor Galbraith informed the Commission that a resignation was received from zoning board member George Ludvik; the January Commission will need to appoint another board member. Auditor Galbraith discussed with the Commission installing carpet in the offices in the courthouse, it would be a good upgrade to the building and reduce the noise. Motion by Valburg to purchase the carpet tiles at \$1.99 per sq. foot, the glue, and new baseboard for 6 offices, second by Brandis.

Commission reviewed the proceedings from November 7, 2024; motion by Valburg to approve the proceedings, seconded by Brandis.

CLAIMS: Commission reviewed claims presented. Motion by Valburg to approve the following claims, seconded by Brandis:

GENERAL FUND: Commission: Best Western, 208.00, conference hotel; Reliance Standard, 15.04, life insurance premium; SDACC, 1284.50, annual dues; SDACO, 178.70, annual dues; SDML, 285.63, work comp ins. Elections: Alex Bouman, 100.00, recount board; Nikki Bryan, 75.00, post election audit; Janice Ellis, 75.00, post election audit; Nell Heying, 101.20, post election audit & mileage; May Adam, 626.3, timekeeper for recount; Jerry Schwarting, 100.00, recount board. Auditor: Amazon, 21.93, office supplies; TwoTrees Technologies, 48.75, retention server; Golden West, 99.04, phone/internet; Quill, 45.77, calendars; Reliance Standard, 9.40, life insurance premium; SDACC, 112.50, NACO dues; SDACO, 178.70, annual dues; SDML, 190.43, work comp ins. Treasurer: Amazon, 49.69, office supplies; Best Western, 104.00, conference hotel; TwoTrees Technologies, 48.75, retention server; First Bank & Trust, 292.70, stamped envelopes; Golden West, 99.04, phone/internet; Reliance Standard, 9.40, life insurance premium; SDACC, 112.50, NACO dues; SDACO, 178.71, annual dues; SDML, 190.43, work comp ins. Fax Line: Golden West,

45.62, fax line. States Attorney: Reliance Standard, 9.40, life insurance premium; SDML, 137.03, work comp ins. Court Appointed Attorney: Aisha Carr, 1077.25, attorney fees; Kelsey Ruby, 590.00, attorney fees. Courthouse: Amazon, 14.88, texture spray; BH Chemical, 291.97, trans bags/paper towels; City of White River, 184.68, water/sewer/garbage; First Bank & Trust, 13.69, carpet samples; First Bank & Trust, 36.29, website; Golden West, 23.57, phone/internet; Reliance Standard, 9.40, life insurance premium; SDML, 733.32, work comp ins. Director of Equalization: Amazon, 79.80, office supplies; TwoTrees Technologies, 48.75, server retention; First Bank & Trust, 989.70, stamped envelopes/planner; Haley Gallant, 103.85, mileage; Golden West, 75.48, phone/internet; Reliance Standard, 9.40, life insurance premium; SDML, 850.76, work comp ins. Register of Deeds: Golden West, 99.04, phone/internet; Reliance Standard, 3.76, life insurance premium; SDACC, 112.50, NACO dues; SDACO, 178.71, annual dues; SDACO, 142.00, M&P relief fund; SDML, 190.43, work comp ins.; Tyler Technologies, 1500.00, doc pro server. Predatory Animal: SD State Treasurer, 1961.81, GF&P predatory animal fund. Sheriff: AT&T, 277.14, cell phones; Cenex, 37.00, fuel; City of White River, 11.50, water/sewer; Gillen's Station, 307.74, tire/tire repair/oil change; Golden West, 214.78, phone/internet; Reliance Standard, 28.20, life insurance premiums; SDML, 5136.82, work comp ins.; Sunmasters Auto Glass, 513.00, window tint & windshield replacement. Jail: City of Winner, 3901.95, October inmate housing & transport; City of White River, 32.00, water/sewer; CRS, 73.78, inmate insurance; Golden West, 83.52, phone/internet; Winner Dental, 436.00, inmate tooth extraction. Ambulance: A&B Welding, 31.62, med oxygen; CC Medical Billing, 40.00 ambulance billing; City of White River, 11.50, water/sewer; Golden West, 25.49, phone/internet; SDML, 296.99, work comp ins. Extension: Golden West, 50.53, phone/internet. Fire: City of White River, 11.50, water/sewer; Golden West, 25.50, phone/internet; SDML, 4485.39, work comp ins. Emergency Mgmt.: City of White River, 11.50, water/sewer; Golden West, 25.50, phone/internet. 24/7: Intoximeters, 420.00, testing supplies. State Motor Veh. Collections: SD State Treasurer, 28,227.34, November Motor Vehicle Revenue.

ROAD & BRIDGE FUND: City of White River, 74.34, garbage; TwoTrees Technologies, 48.75, retention server; D&E, 44.99, belt; Reliance Standard, 28.20, life insurance premium; SD DOT Finance, 2083.26, bridge inspections project PTNBIS(44); SDHSA, 350.00, annual dues; SDML, 7671.78, work comp ins.; Tripp Co. Water, 16.00, Wood shop water; Josh Whipple, 135,000.00, gravel/30,000 ton.

Commission reviewed the following reports: Register of Deeds collected \$5116.00 for the month of November 2024. Clerk of Courts collected \$1232.50 for the month of October 2024.

At 11:31 am Chairman Krogman declared the meeting adjourned. Next meeting will be held on Tuesday, December 17, 2024

Approved this 17th day of December 2024.

Casey Krogman, Chairman, Mellette County Commissioners

ATTEST

Jenny Galbraith, County Auditor