

MELLETT COUNTY BOARD OF COMMISSIONERS
TENATIVE AGENDA

321 E. 4TH Street, White River, SD
Tuesday, January 7, 2025
9:00 a.m.

1. Meeting called to order
2. Pledge of Allegiance
3. Oaths of Office and Election of Officers

4. Motion to approve agenda/Additions to agenda

5. OPEN: Visitors
 - a. Public Comment

6. Road & Bridge
 - a. MSHA Training February 12 or 13 in Winner

7. Auditor – Jenny Galbraith

8. Sheriff – Lafe Gildemaster
 - a. Charles Mix County housing contract

9. Register of Deeds – Stanley Krogman Sr.

10. Treasurer – Hilary Nesheim

11. Director of Equalization – Haley Gallant

12. Emergency Management/Ambulance/Coroner – Karen O'Brien

13. 2025 Business Motions:
 - a. BASEMENT POLICY: the basement meeting room policy as set forth in Resolution 97-01 on file in the Auditor's office. Fees to be charged as follows: \$30.00 daily fee; 10-15 meetings \$60.00 per year; 15-30 meetings \$125.00 per year; 30-52 meetings \$200.00 per year.
 - b. OFFICIAL NEWSPAPER: Mellette County News as the official newspaper for the county whereby county publications are to be published.
 - c. OFFICIAL BULLETIN BOARD: designate the bulletin board on the East wall of the Mellette County Courthouse hallway as the bulletin board where legal matters of the county are to be posted.
 - d. OFFICIAL DEPOSITORY: the official depository for county funds shall be First Fidelity Bank.
 - e. COMMISSION MEETINGS: the regular meetings of the County Commissioners are held on the first Tuesday of each month beginning at 9:00 a.m.; a second meeting will be held when necessary. Date & time may change to accommodate scheduling conflicts.
 - f. RATES FOR HIRE OF COUNTY EQUIPMENT: rates for hire of County Equipment as follows:
Mowing \$150.00 per hour for triple mower with tractor.

Backhoe work \$150.00 per hour.

Gravel hauled with county trucks \$150 per hour for hauling five miles & under and \$3.00 per ton per mile for hauling over 5 miles, \$.75 per ton for loading gravel.

Work with front-end loader \$200.00 per hour.

Blading and snow removal with motor grader \$300.00 per hour.

Gravel royalties to be determined by quality and accessibility of gravel.

The equipment is only allowed with the county patrol operator operating the equipment for said work.

- g. MILEAGE RATE AND PER DIEM RATES: the mileage and per diem rate at State rate.
- h. RATES FOR MELLETTE COUNTY AMBULANCE: ambulance rates as follows: Base rate \$900.00; ALS \$1100.00; Mileage \$13.00 per loaded mile; BLS Attendant \$80.00; ALS Attendant \$90.00; Paramedic \$100.00; Attendants will be paid \$25.00 if ambulance leaves the EMS Building and run is cancelled.
- i. EMT'S AND EVOC'S: the following personnel are paid volunteer EMT's and EVOC's which will be covered by Mellette County's Work Comp Insurance: EMT'S: Vanessa Hight and Ernestine Bear Heels. EVOC Drivers: Tyrell Tucker, Cliff Bryan and Bonnie Davidson. Licensed Medical Personnel: Kristi Newbold, RN; Paramedic Karen O'Brien; EMT Professional: Katherine O'Brien.
- j. COUNTY BURIALS: the county burial rate at a maximum of \$1000.00 for a total cost of all burial expenses for an adult and \$500.00 for an infant under one year of age.
- k. COUNTY HEALTH AND DENTAL INSURANCE: all employees who qualify for insurance benefits as specified in the Mellette County Policy Handbook may apply for health and dental insurance, 80% coverage to be paid by the County, 20% to be paid by employee. Employee vision and life insurance of \$20,000 will be paid 100% by the County. There will be no compensation paid to an employee in lieu of insurance coverage. Employees over the age of 65 and eligible for Medicare may voucher, with proper documentation, 80% paid by county, 20% paid by employee, reimbursement of Medigap Supplement, as per Internal Revenue Service counsel, to be reimbursed with monthly paycheck.
- l. BLOOD ALCOHOL RATES: rate for taking blood alcohols is set at \$55.00 each.
- m. PAY PERIOD: there shall be one payroll period for all Mellette County Employees. Pay period will end on the third Saturday of every month, time sheets are due in the Auditor's office by the following Monday and pay date will be by the first Thursday after the pay period ends.
- n. PATROL OPERATOR HOURS: set a maximum of 60 hours per week, from May through October, and 40 hours per week for all other months, unless an emergency arises such as snow removal, additional hours can be granted with prior approval of commissioners.
- o. DESIGNATED PLACES WHERE CHATTELS ARE TO BE SOLD: according to law, the Board of County Commissioners shall designate places where chattels are to be sold under foreclosure proceedings. Designated the places as follows: Mellette County Courthouse located at 321 E 4th Street, American Legion Rodeo Grounds located in the NE 1/4 of the NW 1/4 of Section 2, Township 41, Range 29, White River, South Dakota. Lots 15, 16, 17 of Block 2, First Addition, Town of Wood, South Dakota. Lot 2 & 3 of Block 1, Norris, South Dakota.
- p. ELECTION OFFICIALS: that election officials shall receive \$250.00 per day plus actual miles traveled, with the exception of the Superintendent who shall receive \$260.00 per day plus mileage. Election officials working as resolution and counting board and post election audit shall receive \$75 per day plus mileage. Officials attending the Election Work Shop shall receive \$40 per day plus actual miles traveled.

- q. POLLING PLACES: the number of polling places for all county elections shall remain three as follows:

- West Precinct 6.....Norris Township Hall, Norris, SD
- East Precinct 3.....Wood Community Hall, Wood, SD
- White River Precinct 5.....EMS Building, White River, SD
- Central Precinct 2.....EMS Building, White River, SD

EXECUTIVE SESSION:

- r. SALARIES: current 2024 wages
 - Office Deputy Starting Wage \$15.52/hour
 - Janitor James Bertain \$17.12/hour;
 - Deputy Sheriff \$23.31/hour with increase to \$23.97/hour after 6 months' probation period; In December 2024 the wages were changed that after academy certification wages would increase \$2.00 per hour; and that the Chief Deputy would receive an additional \$2.00 per hour.
 - Reserve Deputy Sheriff and Part Time Deputy Sheriff \$21.09/hour;
 - Deputy Register of Deeds Karen O'Brien \$17.12/hour 16 hours per week;
 - Jailers \$12.24/hour;
 - Highway Dept. Highway Maintenance Worker Tre Iyotte \$17.49/hour
 - Highway Maintenance worker starting wage \$17.49/hour (depending on experience)
 - Seasonal or Part-time Highway Help \$17.01/hour;
 - Highway Bookkeeper Jenny Galbraith \$972.05/month;
 - VA Officer \$446.25 per month;
 - Emergency Management Director Karen O'Brien \$393.75/month.
 - Employees that will receive a monthly \$50 cell phone reimbursement for use of personal cell phones for county business are as follows: Highway Department Superintendent Joe Bechtold and regular employees; Justin Bouman and Charlie Fallis; Sheriff's Office personnel Mike Blom, Brandon Watson, Anthony Bonilla, and Trevor Willcuts. Changed in June 2024 – employees who receive a county issued cell phone are as follows Sheriff & deputy Sheriff's, Highway Superintendent, and Auditor.

ELECTED OFFICIALS & APPOINTED SUPERVISORS:

- County Auditor, Jenny Galbraith \$47,182.11
- County Treasurer, Hilary Nesheim \$47,182.11
- County Register of Deeds, Stanley Krogman Sr. \$47,182.11
- County Director of Equalization, Haley Gallant \$20.64/hour
- Highway Superintendent Joe Bechtold \$22.53/hour
- States Attorney, Kirby Krogman \$58,195.44
- County Sheriff, Mike Blom \$57,548.75 June 2024 – Lafe Gildemaster \$65,000
- County Coroner, Karen O'Brien \$100.12 per call
- No increase for County Commissioners, salary remains at \$400.00/month plus insurance. No mileage paid for attending meetings.
- s. PURCHASE LIMITS: all General Fund and Road & Bridge Fund purchases to \$1000.00 without previous approval by the commissioners.
- t. BILLS: allow the Auditor pay bills when they are due to avoid late charges if there is no meeting scheduled in time.

14. New Business

- a. Sinclair cards to replace Cenex cards for fuel

15. Approval of proceedings – December 17, 2024

16. Claims

17. Reports

- a. Auditor's Account with Treasurer
- b. Register of Deeds
- c. Clerk of Courts

18. Correspondence

19. Motion to adjourn until 9:00 a.m. on Tuesday, February 4, 2025