

PROCEEDINGS OF COUNTY COMMISSIONERS
MELLETTE COUNTY, SOUTH DAKOTA
April 1, 2025

The meeting of the Mellette County Board of Commissioners was called to order by Chairman Brown in the Commissioner Room in the Mellette County Courthouse at White River, SD on April 1, 2025 at 9:04 am. Commission members present were Vernon Brown, Wesley Schmidt, and Jr. Brandis; also present was Auditor Jenny Galbraith, Deputy Auditor Nikki Bryan and Highway Superintendent Tre lyotte.

Visitors: Maurice Gustafson, Shayna Dillon, Robert Bouman, Brandon Watson, and Kelly McCollum
All motions are to be considered unanimous unless otherwise stated.

The pledge of allegiance was recited. A motion was made to approve the agenda with the addition of Wood Fire Dept. radios, Maurice Gustafson, Auditors report with Treasurer, Register of Deeds report Motion by Brandis, seconded by Schmidt.

Public Comment: Shayna Dillon presented a bill for the Who's Responding app that the Wood Fire Department is using for dispatching calls. Will discuss further at next meeting. Brandon Watson requested a donation for son Ethan Watson while attending DWU outdoor track season Motion by Brandis to donate \$25 second by Brown.

Road & Bridge: Kelly McCollum from DMC wear parts discussed the products he provides. Brochures were provided with the different types of equipment along with the prices. SD DOT bid letting authorization was presented to the commission to move forward with the Pine Creek box culverts, Motion by Schmidt to sign authorization second by Brandis. Schmidt presented a quote from Josh Whipple to do a measurement by an arial drone for the gravel pits approximately \$1,000 each, Motion by Schmidt to hire Josh Whipple for the measurement of the Gustafson and Manke gravel pits and second by Brandis. Schmidt discussed mulcher and that it does not work for a backhoe and will have to look into other options. Commission discussed the resignation of highway worker Charlie Fallis. The highway department received employment applications for the highway department maintenance position and will conduct interviews on April 8th at 9:30. Commission discussed the purchase of gravel from Clint Stanley for \$4/ton screened. The commission was unsure of how much gravel is available. Motion by Brandis to purchase the gravel for \$4/ton motioned failed for lack of second, Schmidt stated that the commission needs to look over the budget and to finalize gravel contracts first before purchasing gravel.

Executive Session: Schmidt declared executive session at 10:28 to discuss legal matters. At 11:26 Schmidt motioned to declared executive session over second by Brandis.

Auditor: Auditor Galbraith informed the commissioners that the Equalization Board will meet on April 8th at 9:00 am to look at appeals. Galbraith spoke with Horizon healthcare regarding drug testing, and they can be a collection site for \$95 per test and we need to have a third-party drug screen testing company which would bring the total cost approximately \$200. She will check with Avera in Winner and the clinic in Murdo to see what their process is. Galbraith spoke with the commissioner of school public lands, and he stated that on school land the state owns all gravel rights. The county will need to work with the state to purchase gravel on school land.

Director of Equalization: Assessor Haley Gallant joined the meeting and requested approval to attend the Assessor Conference in Mitchell June 10-13 and will be staying three nights. Gallant also requested to attend the Assessor School in Sioux Falls September 15-19 and will be staying five nights. Motion by Brandis to have her attend the trainings as requested and seconded by Schmidt. Schmidt discussed with Gallant looking into GIS mapping of the fire hydrants.

Sheriff: Sheriff Lafe Gildemaster joined the meeting. The commission discussed vehicle tracking and Gildemaster addressed his concerns regarding this and will discuss this more at the next meeting. Gildemaster discussed getting new software for the Sheriff's office. The current software they are using is increasing in price and does not fulfil needs as well as other options. Gildemaster found new software called Central Square Software and the initial cost is \$25,123.63 and then the following years will be \$1,138.63 each year. Motion by Schmidt to purchase the new software, second by Brandis.

Unfinished Business: Galbraith provided quotes that she received from Time Clock plus regarding adding elected officials into the time clock system. The first quote was \$2,070.14 with clocking in with an employee code and the second quote \$3,333.59 with clocking in with a fingerprint. Since the county signed a seven-year contract with Time Clock Plus the county is committed to them until 2032. Elected Officials addressed their concerns about punching a time clock since by law they are not required to do so. The county will work on a solution for accountability and office closure procedures and will present at the next meeting. The Commissioners discussed making updates to the Employee handbook and will have more information at the June meeting.

New Business: The Capital Outlay Resolution to purchase an ambulance was discussed and a new revised resolution will be provided at the next meeting. Discussed the Veteran Service officer and will talk to Veterans affairs officer about the process and getting a new officer appointed. Wood, Norris and White River provided rosters for their departments; Dawn Letellier, Chris Heinert, Cooper Letellier, Chris Letellier, Cheyenne Schmidt, Brock Adrain, Nathan Easley, Beau Heinert, Cassie Beckwith, Susan Taft, Daniel Taft, Jerry Hicks, Bruce Ring, Jessie Ring, Wesley Schmidt, Nancy Schmidt, Jace Schmidt, Jason Burma, Jace Burma, Jimmy Burma, Jake Vandermay, Chuck Kierstead, Vernon Brown, Spencer Earll, Shayna Dillon, John Kocer, Bill Massingale, Duane Earll, David Collins, David Larson, Todd Kierstead, Alex Heim, Brett Galbraith, Kevin Kingsbury, Justin White, Brody Kocer, Clinton Osterbur, Dan Valburg, Tyler Harter, Travis Saunders, Jeremy Black Bear, Arnie Hill, Ben Krogman, Bob Bouman, Brian Steffen, Brian Lafferty, Casey Krogman, Cliff Bryan, Clinton Rasmusson, Collene Schwarting, Dave Farley, Elliot Hight, Gabriel Ellendorf, Gene Hight, Gene Homan, George Ludvik, Henry Moran, Jason Fairbanks, Jerrod Schwarting, Jerry Schwarting, Jim Lolley, Jim Christiansen, Joe Bechtold, John O'Bryan, Josh Krogman, Josh Gullickson, Josh Hicks, Julie Kelly, Justin Bouman, Kactus Bryan, Karen O'Brien, Jim Christensen, Kent Green, Kolby Krogman, Kyler Krogman, Landon Hossle, Lane Siedschlaw, Leroy Benedict, Matt Hight, Myles Fairbanks, Newlly O'Brien, Ross Koile, Talon Tucker, Tanner Lolley, Todd Gullickson, Troy Krogman, Tyrell Tucker, Whitney Fritz.

Approval Of Proceedings- Motion by Schmidt to approve the proceedings February 4th; March 4th; March 20th 2025, seconded by Brandis.

CLAIMS: Commission reviewed claims presented and claims paid out of meeting. Motion by Schmidt to approve the following claims, seconded by Brandis:

GENERAL FUND: Commission: Reliance Standard Life Ins, 20.68; Mellette County News, 144.54, proceedings. Courts: Capital Reporting Services, 307.80, court reporter. Auditor: Two Trees Technologies, 48.75, retention server & server repair; Amazon, 49.51 office supplies; AT&T, 42.95 phone; HCS LLCs, 989.00, new computer; Reliance Standard, 9.40, life insurance premium; Quill, 53.98, office supplies; Office Products, 65.39, copier. Treasurer: TwoTrees Technologies, 236.25, retention server & server repair; Reliance Standard, 9.40, life insurance premium; Office Products, 65.40, copier. States Attorney: Reliance Standard, 9.40, life insurance premium; Court Appointed Attorney: Aisha Carr, 910.00, attorney fees; Courthouse: Amazon, 56.90, office supplies; City of White River, 185.68, water/sewer/garbage; Black Hills Chemical, 418.34, cleaning supplies; Heart City Lock & Key, 1077.35, plumbing repair; David Brandis, 370.00, snow removal: Reliance Standard, 9.40, life insurance premium; Firewatch Outpost, 7.89, hardware; Cherry Todd Electric, 1.212.52, electric; CHS, 1,857.73, propane; First Bank & Trust, 501.83, office supplies. Director of

Equalization: Two Trees Technologies, 48.75, server retention & server repair; Reliance Standard, 9.40, life insurance premium; Office Products Center, 65.40, copier. Register of Deeds: Reliance Standard, 3.76, life insurance premium; Tyler, 2,701.63; Office Products Center, 35.00, copier. Phone & Internet: Golden west, 592.02, phone & internet. Sheriff: AT&T, 257.76, cell phones; Reliance Standard, 28.20, life insurance premiums; WEX bank, 995.20, fuel; Henry Schein, 28.45, drug testing; D & E Food & Fuel, 212.40, fuel; First Bank & Trust, 238.00, radio accessories; Galls, 37.52, uniforms; Golden West, 93.66, phone & internet; Office Products, 73.32, copier; SD Department of Health, 170.00, drug testing. Jail: City of Winner, 8,383.38, March inmate housing & transport; City of White River, 32.00, water/sewer; David Brandis, 100.00 snow removal; Intoximeters, 1,000, drug testing supplies; Cherry Todd, 147.36, electric; CRS, 133.28, inmate insurance; Golden West, 105.58, internet & phone; Winner Pharmacy, 2,628.99, inmate prescription. Ambulance: David Brandis, 58.75, snow removal; City of White River, 22.67, water/sewer; CC Medical, 40.00, ambulance billing; Golden West, 25.51, phone & internet. Mentally Ill: Rising Hope, 275.00, psych intake Extension: SDSU Extension, 4,465.97, 4-H Educator salary; Office Products, 65.40, copier. E-911: City of Winner, 2398.08, January 911 services; Golden West, 52.58, phone & internet. Fire: City of White River, 22.68, water/sewer; David Brandis, 58.75, snow removal; Cherry Todd, 374.15, electric; Golden West, 25.52, phone & internet. Elections: Norris Township Hall, 50.00, election hall rent. Emergency Mgmt.: City of White River, 22.67, water/sewer; Golden West, 25.52, phone & internet. Advanced Tax- Ludvik Property Management, 380.00, taxes; Mellette Co Treasurer, 276.56, taxes; Cliff Valburg, 73.44, taxes; Whiteney O'Rourke, 133.50, taxes; Mellette County Treasurer, 116.50, taxes. State Motor Veh. Collections: 42,757.05, March revenue. ROAD & BRIDGE FUND: Butler Machinery, 1,698.38, blade repair; City of White River, 74.34, water/sewer/garbage; D&E Food & Fuel, 173.20, fuel; TwoTrees Technologies, 48.75, server retention & repair; Fire watch, 155.90, oil change; Reliance Standard, 9.40, life insurance premiums; Tripp Co. Water, 16.00, water Wood shop; AT&T, 42.95, phone; WEX Bank, 383.93, fuel; Tre Iyotte, 259.38, fuel reimbursement; Harry K Napa, 132.14, repair; J.V. Bailey Co, 41,500, Mosher bridge repair; Assman Implement, 3,577.11, mower blades; Cherry Todd Electric, 202.21, electric; CHS, 2,668.85, propane; Golden West, 66.32, phone & internet; Lacreek, 65.12, Norris shop; Office Products, 65.40, copier. FEBRUARY TAX & SPECIAL HIGHWAY APPORTIONMENT: Colome Consolidated School, 1.55; White River School, 72,823.30; City of Wood, 451.66; City of White River, 5,399.34; Badnation Township, 238.67; BlackPipe Township, 417.17; Butte Township, 212.02; Cody Township, 553.99; Fairview Township, 377.93; Mosher Township, 997.84; New Surprise Valley Township, 97.29; Norris Township, 362.52; Prospect Township, 42.21; Redfish Township, 277.46; Rockyford Township, 233.60; Rosebud Township, 412.46; Runningbird Township, 127.11; Surprise Valley, 138.14; West River Water Development, 495.09.

Commission reviewed the following reports: Register of Deeds collected \$3489.00 for the month of March 2025. Clerk of Courts collected \$703.65 for the month of February 2025. Auditor's Account with Treasurer as of February 28th, 2025 is as follows: Actual cash \$1272.62; Checks \$4927.00. First Fidelity Checking \$1,518,952.38; First Fidelity CD's \$350,000.00; ROD Account \$250.00 Total: \$1,875,601.80.

At 2:47 pm Chairman Brown declared the meeting adjourned. Next meeting will be held on Tuesday, May 6th, 2025

Approved this 6th day of May 2025.

Vernon Brown, Chairman, Mellette County Commissioners

ATTEST:

Jenny Galbraith, County Auditor