

PROCEEDINGS OF COUNTY COMMISSIONERS  
MELLETT COUNTY, SOUTH DAKOTA  
May 6, 2025  
DRAFT

The meeting of the Mellette County Board of Commissioners was called to order by Chairman Brown in the Commissioner Room in the Mellette County Courthouse at White River, SD on May 6, 2025 at 9:00 am. Commission members present were Vernon Brown, Wesley Schmidt, and Jr. Brandis; also present was Auditor Jenny Galbraith, Deputy Auditor Nikki Bryan, Highway Superintendent Tre Iyotte, and States Attorney Kirby Krogman.

Visitors: Lealand Schoon and Ben Krogman.

All motions are to be considered unanimous unless otherwise stated.

The pledge of allegiance was recited.

A motion was made to approve the agenda by Schmidt, seconded by Brandis.

Public Comment: Ben Krogman discussed gravel that he has available for the county to purchase. Commission will review road & bridge budget and see if there are funds in the budget to purchase and if there is a need for gravel in that area of the county.

Road & Bridge: Lealand Schoon presented a proposal for brush mulching Mellette County road ditches for shrubs and trees up to 5" in diameter. Charges would be \$100/hour within 15 miles of White River and \$125/hour from 15 miles outside of White River to the counties outer boundaries. No action taken at this time. Auditor Galbraith presented SDDOT Right of Way Certificates for Project No. BRI-B 9059(05) for the box culvert on Pine Creek; motion by Schmidt, second by Brandis to sign the certificate

Auditor: Auditor Galbraith informed the commissioners that Sheriff Gildemaster and her devised a plan for office closure procedures. When it is known ahead of time that one of the offices will be closed that person will ensure that it is posted on the County website, the County Facebook page, and the front door. In the event of an emergency that the office has to be closed the information will be on the County website and Facebook page as soon as possible. Commission agreed that this is a reasonable procedure and will be implemented. Galbraith explained that the county budget process will start in June and will need to be completed by August, therefore there will potentially be a need to hold meetings for the purpose of budgeting only. Galbraith will send the actual timeline out to the Commission and they will plan to hold a budget meeting on June 16, 2025. Galbraith presented the Commission with some legal documents that were received.

Executive Session: Schmidt motioned to enter executive session at 10:25 am to consult with legal council, second by Brandis. At 10:36 am Schmitd motioned to declared executive session over second by Brandis.

Unfinished Business: Galbraith discussed with Commission that David Reiss from CSDED will attend the meeting in June to review the employee handbook and potential changes that need to be made. Commission reviewed the Capital Outlay Resolution 5-2025 for purchasing of an ambulance to extend the original resolution by 84 months. Motion by Schmidt to approve the resolution, second by Brandis.

RESOLUTION 5-2025

RESOLUTION TO CONTINUE CAPITAL OUTLAY FUNDS

WHEREAS, Mellette County established a capital outlay accumulation reserve account by Resolution 3-2017 for the purpose of capital outlay purposes which exceeds the funding ability of a single budget year starting in 2017, and

WHEREAS, the funds may be reserved for up to eighty-four months (seven year) period may not exceed five million dollars.

NOW, THEREFORE, BE IT RESOLVED, that Mellette County will extend the capital accumulation account in the General Fund for the purpose of Ambulance replacement for another eighty-four month period and not exceed the amount of \$200,000; and

The above and foregoing resolution was moved for adoption by Schmidt, second by Brandis.

Aye 3    Nay 0

Dated this 6<sup>th</sup> day of May 2025.

/s/ Vernon Brown – Chairman

/s/ Wesley Schmidt

/s/ Jr. Brandis

ATTEST:

/s/ Jenny Galbraith - Auditor

New Business: Commission reviewed Retail on-off sale malt beverage and SD farm wine license renewals for Karla's Last Kall & SweetSpot America; license renewal fees were received and applications for renewal were completed. Motion by Brandis to approve both license renewals, second by Schmidt. Treasurer Nesheim and ROD Krogman requested to attend SDACO Spring Workshop in Pierre on May 14-15, 2025 to include one night hotel stay. Motion by Schmidt to have them both attend, second by Brandis.

Approval Of Proceedings: Motion by Brandis to approve the proceedings April 1<sup>st</sup> and 8<sup>th</sup>, 2025, seconded by Schmidt.

CLAIMS: Commission reviewed claims presented and claims paid out of meeting. Motion by Schmidt to approve the following claims, seconded by Brandis:

GENERAL FUND: Commission: First Bank & Trust, 301.84, conference lodging; Reliance Standard, 20.68, life insurance premium; Mellette Co. News, 256.74, publishing; Office Products, 31.15, stamp; Ethan Watson, 25.00, donation for DWU track season. Auditor: AT&T, 46.19, cell phone; First Bank & Trust, 34.51, Microsoft 365; Jenny Galbraith, 104.52, conference mileage; TwoTrees Technologies, 48.75, server retention; Up North Recycling, 8.75, paper shredding; TwoTrees Technologies, 48.75, server retention; TwoTrees Technologies, 154.16, server repair & update; Quill, 60.83, paper/calendar; Reliance Standard, 9.40, life insurance premium; Mellette Co. News, 230.58, publishing; Office Products, 130.75, install printer/copier. Treasurer: First Bank & Trust, 34.51, Microsoft 365; TwoTrees Technologies, 48.75, server retention; Up North Recycling, 8.75, paper shredding; TwoTrees Technologies, 236.25, server retention & repair; TwoTrees Technologies, 61.66, server update; Quill, 46.62, paper; Reliance Standard, 9.40, life insurance premium; SDACO, 200.00, spring workshop; Mellette Co. News, 67.50, publishing; Office Products, 20.75, copier. States Attorney: Kirby Krogman, 359.94, conference lodging; Reliance Standard, 9.40, life insurance premium. Court Appointed Attorney: Aisha Carr, 1134.23, attorney fees; Kelsey Ruby, 1384.51, attorney fees; Sandy Steffen, 1299.24, attorney fees. Courthouse: Amazon, 102.96, foam boards; City of White River, 185.68, water/garbage/sewer; Direct Digital Control, 956.25, support contract; Firewatch Outpost, 88.11, mower service; Mid-American Research Chemical, 345.21, cleaning supplies; Reliance Standard, 9.40, life insurance premium; Cherry Todd, 592.10, electric service; CHS, 1065.52, propane; First Bank & Trust, 231.56, door signs; Runnings, 216.91, paint. Director of Equalization: First Bank & Trust, 34.52, Microsoft 365; SDAAO, 250.00, annual conference; TwoTrees Technologies, 48.75, retention server; Up North Recycling, 8.75, paper shredding; TwoTrees Technologies, 48.75, server retention; TwoTrees Technologies, 246.68, server repair and update; Quill, 46.62, paper; Reliance Standard, 9.40, life insurance premium; Office Products, 20.76, copier; Mellette Co. News, 32.12, publishing. Register of Deeds: First Bank & Trust, 117.22, conference lodging; First Bank & Trust, 34.51, Microsoft 365; Stanley Krogman, 100.87, conference mileage; Up North Recycling, 8.75, paper shredding; Quill, 46.62, paper; Reliance Standard, 3.76, life insurance premium; SDACO, 200.00, spring workshop; Office Products, 126.72, copier/envelopes. Phone & Internet: Golden west, 589.05, phone & internet; Golden West, 596.17, phone/internet. Sheriff: AT&T, 251.28, cell phones; First Bank & Trust, 138.05, Microsoft 365; Gillen's, 411.29, oil change/tire repair/fuel; Golden West,

93.74, phone/internet; Heart City Plumbing & Heating, 1999.65, furnace repairs; The Lodge at Deadwood, 170.00, Sheriff's conference lodging; Wex Bank, 1846.00, fuel; Quill, 46.62, paper; Reliance Standard, 28.20, life insurance premium; SD Dept of Health, 215.00, drug testing; Golden West, 83.74, phone/internet; Office Products, 35.00, copier; SD Dept of Public Safety, 2340.00, teletype 6 month fee. Jail: City of Winner, 12,434.01, inmate housing & transport; City of White River, 32.00, water/sewer; CRS, 184.45, inmate medical insurance; Golden West, 105.62, phone/internet; Winner Dental, 331.00, inmate dental; Winner Pharmacy, 2322.42, prisoner prescriptions; Cherry Todd, 135.26, electric service; CRS, 73.78, inmate medical insurance; Golden West, 105.62, phone/internet. Ambulance: A&B Welding, 41.22, med oxygen; CC Medical Billing, 40.00, ambulance billing; City of White River, 11.50, water/ sewer; Golden West, 25.53, internet/phone; A&B Welding, 37.71, med oxygen; Cherry Todd, 107.98, electric service; Golden West, 25.53, phone/internet. Mentally Ill: Gunvordahl Gunvordahl & Norberg, 300.00, mental health commitment; Audra Hill Consulting, 76.52, evaluation. Extension: Jones Co Treasurer, 4467.91, 4HEducator salary; Office Products, 20.76, copier. E-911: City of Winner, 2375.04, February 911 surcharge; Golden West, 52.58, phone & internet; Golden West, 52.62, phone. Fire: City of White River, 11.50, water/sewer; Golden West, 25.53, internet/phone; Cherry Todd Electric, 424.18, electric service Wood & White River; Golden West, 25.53, phone/internet. Emergency Mgmt: City of White River, 11.50, water/sewer; Golden West, 25.53, internet/phone; Cherry Todd, 107.98, electric service; Golden West, 25.53, phone/internet. Advanced Tax: Mellette Co. Treasurer, 138.28, advanced taxes; Cliff Valburg, 211.72, advanced taxes. State Motor Veh. Collections: SD State Treasurer, 46,959.49, March motor vehicle revenue.

ROAD & BRIDGE FUND: AT&T, 46.19, cell phone; Butler Machinery, 74.37, motor grader repair; City of White River, 74.34, garbage; D&E, 142.00 fuel; Firewatch Outpost, 157.85, oil filter/brake repair; Wex Bank, 477.24, fuel; Tripp Co. Water, 16.00, Wood shop water; TwoTrees Technologies, 48.75, retention server; Randy Vrbka, 166.16, mileage; TwoTrees Technologies, 48.75, retention server; Golden West, 66.32, internet; Quill, 46.62, paper; Reliance Standard, 15.51, life insurance premium;

MARCH TAX & SPECIAL HIGHWAY APPORTIONMENT: Colome Consolidated School, 2226.87; Jones Co. School, 298.08; White River School, 104,840.70; City of Wood, 738.66; City of White River, 5,347.05; Badnation Township, 344.49; BlackPipe Township, 505.24; Butte Township, 159.35; Cody Township, 626.55; Fairview Township, 344.75; Mosher Township, 1061.36; New Surprise Valley Township, 609.13; Norris Township, 450.42; Prospect Township, 31.73; Redfish Township, 218.17; Rockyford Township, 175.57; Rosebud Township, 393.98; Runningbird Township, 292.02; Surprise Valley, 197.54; West River Water Development, 778.60.

Commission reviewed the following reports: Auditor's Account with Treasurer as of March 31, 2025 is as follows: Actual cash \$1054.03; Checks \$14,369.51; Credit Card Payments \$501.87. First Fidelity Checking \$1,518,727.60; First Fidelity CD's \$350,000.00; ROD Account \$250.00 Total: \$1,884,903.21. Auditor's Account with Treasurer as of April 30, 2025 is as follows: Actual cash \$572.40; Checks \$97,271.33 First Fidelity Checking \$1,888,371.68; First Fidelity CD's \$350,000.00; ROD Account \$250.00 Total: \$2,336,465.41. Register of Deeds collected \$3987.00 for the month of April 2025. Clerk of Courts collected \$1761.00 for the month of March 2025.

At 12:23 pm Chairman Brown declared the meeting adjourned. Next meeting will be held on Tuesday, June 3, 2025

Approved this 3<sup>rd</sup> day of June 2025.

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Vernon Brown, Chairman, Mellette County Commissioners

ATTEST:

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Jenny Galbraith, County Auditor