PROCEEDINGS OF COUNTY COMMISSIONERS
MELLETTE COUNTY, SOUTH DAKOTA
July 1, 2025

The meeting of the Mellette County Board of Commissioners was called to order by Chairman Brown in the Commissioner Room in the Mellette County Courthouse at White River, SD on July 1, 2025 at 9:00 am. Commission members present were Vernon Brown, Wesley Schmidt, and Jr. Brandis; also present was Auditor Jenny Galbraith and Highway Superintendent Tre Iyotte.
Visitors: Joyce Glynn, David Gutierres, and Wade Iszler.

All motions are to be considered unanimous unless otherwise stated.

The pledge of allegiance was recited.

A motion was made to approve the agenda by Schmidt with the addition of Gustafson gravel, vehicle trackers, and timeclocks, seconded by Brandis.

Road & Bridge: Highway Superintendent Tre Iyotte updated commission on work progress and equipment repairs. Wade Iszler from RDO Equipment discussed what RDO has to offer as far as equipment. Commission discussed the county's gravel pile at Gustafson's. The gravel pile was measured and send to DOT in Winner but results have not been received. Josh Whipple will go ahead with measuring and will potentially have a special meeting later in July to discuss with Gustafson. Commission discussed hiring seasonal help with Highway superintendent Tre Iyotte.
Executive Session in accordance with SDCL 1-25-2(1) re. personnel: Brown declared executive session at 12:52 pm to discuss personnel. At 1:10 pm Brown declared executive session over.
Motion by Brandis to hire 2 seasonal workers to work up to 40 hours per week at $15.50 per hour.

Weed & Pest: David Gutierres discussed with commission a patch of leafy spurge located on old Hwy 63 between Corn Creek and Norris. His concern is to get this patch taken care of before it seeds and spreads. He is willing to cut the patch down now and the commission will make sure it is sprayed in the fall to control.

Auditor: Galbraith requested that $7837.15 be transferred from the General Fund to a newly created Opioid Settlement Fund as required by Legislative Audit to track funds received from Opioid Settlements. Motion by Schmidt to transfer this amount, second by Brown. Galbraith presented a finalized provisional budget for the commission to review, this will need to be published the last 2 weeks in August so will approve publishing at the August meeting.

Unfinished Business: Auditor Galbraith and Commission discussed updates that need to be made to the Personnel Manual, still waiting on a job description and new policy for children at work from Central SD Enhancement District. Galbraith will contact them and see where they're at on getting them to us. Commission discussed the fleet management devices from Verizon, which will cost $18.95 per month for one year then will be a month to month subscription. Motion by Brandis, second by Schmidt to proceed with installing the devices on 4 vehicles for the Sheriff's office, 4 vehicles for the highway, and 1 county vehicle. Galbraith will contact the sales person with Verizon to get everything scheduled. Commission discussed having everybody use the timeclock system. Commission will meet with all department heads at the August meeting to clarify procedures for office closure to clear up any confusion and follow up at a later meeting.

New Business: Commission reviewed the CSDED Joint Cooperative Agreement & Financial Commitment for 2026. Motion by Schmidt to sign the agreement, second by Brandis.

Approval Of Proceedings: Motion by Schmidt to approve the proceedings June 3 and 16, 2025, seconded by Brandis.

Claims: Commission reviewed claims presented and claims paid out of meeting. Motion by Schmidt to approve the following claims, seconded by Brandis:

COMMISSIONERS		
RELIANCE STANDARD LIFE INS.	LIFE INS. PREMIUM	20.68
MELLETTE COUNTY NEWS	PUBLISHING	131.34
AUDITOR		
RELIANCE STANDARD LIFE INS.	LIFE INS. PREMIUM	9.40
TWOTREES TECHNOLOGIES	SERVER RETENTION	48.75
UP NORTH RECYCLING LLC	SHRED BIN	8.75
US POST OFFICE	3 ROLLS FOREVER STAMPS	219.00
TREASURER		
AMAZON CAPITAL SERVICES	CHAIR & CALCULATOR TAPE	139.86
RELIANCE STANDARD LIFE INS.	LIFE INS. PREMIUM	9.40
TWOTREES TECHNOLOGIES	SERVER RETENTION	48.75
UP NORTH RECYCLING LLC	SHRED BIN	8.75
US POST OFFICE	6 ROLLS FOREVER STAMPS	438.00
US POST OFFICE	4 ROLLS EX. OUNCE STAMPS	112.00
STATE'S ATTORNEY		
RELIANCE STANDARD LIFE INS.	LIFE INS. PREMIUM	9.40
COURT APPOINTED ATTY		
FISCHER LAW OFFICE LLC	47CRI25-31 JM	2436.88
FISCHER LAW OFFICE LLC	47CRI25-21 KO	531.46
KELSEY RUBY	47MAG25-2 TS	293.98
KELSEY RUBY	47CRI22-43 DFD	257.98
SANDY STEFFEN	47CRI25-19 MT	576.51
SANDY STEFFEN	47JUV24-27 TS	2854.51
SANDY STEFFEN	47CRI24-57 CM	669.51
SANDY STEFFEN	47REC05-13 SM	410.72
COURTHOUSE		
BLACK HILLS CHEMICAL	TRASH BAGS & TOWELS	432.79
CITY OF WHITE RIVER	WATER/SEWER GARBAGE	349.52
MID-AMERICAN CHEMICAL	CLEANING PRODUCTS	966.54
RELIANCE STANDARD LIFE INS.	LIFE INS. PREMIUM	9.40
WEX BANK	MOWER FUEL	30.00
CHERRY-TODD ELECTRIC	ACCT 1198 – ELEC. SERVICE	530.11
RUNNINGS	OUTDOOR SUPPLIES	587.85
DIR. OF EQUALIZATION		
RELIANCE STANDARD LIFE INS.	LIFE INS. PREMIUM	9.40
SDAAO	IAAO 101	500.00
TWOTREES TECHNOLOGIES	SERVER RETENTION	48.75
UP NORTH RECYCLING LLC	SHRED BIN	8.75
US POST OFFICE	2 ROLLS FOREVER STAMPS	146.00
REGISTER OF DEEDS		
RELIANCE STANDARD LIFE INS.	LIFE INS. PREMIUM	3.76
UP NORTH RECYCLING LLC	SHRED BIN	8.75
US POST OFFICE	6 ROLLS FOREVER STAMPS	438.00
US POST OFFICE	4 ROLLS EX.OUNCE STAMPS	112.00
SHERIFF		
AXON ENTERPRISE INC	TASER 10 BUNDLE	1299.67
BECK MOTORS INC.	2025 CHEVROLET SILVERADO	49955.75
CHOLIK SIGNS	FORD PICKUP DECALS	485.00
CHOLIK SIGNS	EXPLORER DECALS	485.00
CHOLIK SIGNS	FORD PICKUP DECALS	485.00
FIREWATCH OUTPOST LLC	2 WIPER BLADES	35.98

FIREWATCH OUTPOST LLC	SPRAY PAINT	8.99
RELIANCE STANDARD LIFE INS.	LIFE INS. PREMIUM	28.20
SCOTT LAB LLC	GRILL GUARD COVER FORD	250.00
SD DEPARTMENT OF HEALTH	MAY 2025 LAB FEES	165.00
WEX BANK	UNLEADED FUEL	1307.26
D & E FOOD & FUEL	UNLEADED FUEL	350.20
OFFICE PRODUCTS CENTER	OFFICE SUPPLIES	14.39
JAIL		
CITY OF WINNER	MAY PRISONER HOUSING	10212.00
CITY OF WINNER	MAY PRISONER TRANSPORT	1041.52
CITY OF WHITE RIVER	WATER/SEWER	32.00
CRS PRISONER MED	INV. 20134	762.82
CRS PRISONER MED.	INVOICE 20083	72.05
CHERRY-TODD ELECTRIC	ACCT 1092 – ELEC. SERVICE	81.43
AMBULANCE		
CITY OF WHITE RIVER	WATER/SEWER EMS BLDG	31.76
CHERRY-TODD ELECTRIC	ACCT 198917 – ELEC. SERVICE	48.72
MENTALLY ILL		
AUDRA HILL CONSULTING, INC	EVALUATIONS	574.58
COUNTY EXTENSION		
OFFICE PRODUCTS CENTER	OFFICE SUPPLIES	110.00
ROAD & BRIDGE		
ASSMAN IMPLEMENT, INC.	PARTS	15.36
ASSMAN IMPLEMENT, INC.	SEAL & OIL	123.14
JR. BRANDIS	SCREEN FOR TRACTOR	7.48
BUTLER MACHINERY CO.	REPAIRS CAT142	7642.21
BUTLER MACHINERY CO.	REPAIRS CAT326	61.89
BUTLER MACHINERY CO.	REPAIRS ON CAT142	1705.12
BUTLER MACHINERY CO.	PM 1 SERVICE ON CAT117	1355.00
CITY OF WHITE RIVER	GARBAGE WR SHOP	74.34
DANR-FISCAL OFFICE	STORMWATER INDUSTRIAL	800.00
DMC WEAR PARTS	4' BLADE EDGES & WEDGES	10105.48
FIREWATCH OUTPOST LLC	PATCH 2 TIRES	60.30
FIREWATCH OUTPOST LLC	PLUMBING PARTS	10.99
FIREWATCH OUTPOST LLC	TIRE PATCHES	4.50
FIREWATCH OUTPOST LLC	PLUMBING PARTS	17.18
FIREWATCH OUTPOST LLC	HARDWARE	59.99
FIREWATCH OUTPOST LLC	COUPLER	22.26
FIREWATCH OUTPOST LLC	HARDWARE	2.58
FIREWATCH OUTPOST LLC	REPAIR CHEVY PICKUP	370.78
FIREWATCH OUTPOST LLC	LOCTITE	6.29
FIREWATCH OUTPOST LLC	DUCT TAPE	17.99
GROSSENBURG IMPLEMENT	WINDOW REPAIRS JD	1689.64
HARRY K NAPA	6 GAL RTU EXT LIFE	92.33
HARRY K NAPA	GLADHAND	19.09
HARRY K NAPA	AIRCHUCK & GUAGE	60.51
HARRY K NAPA	PLIERS-SNAP RING	31.85
HCS LLC INSTALL	OUTSIDE CAMERAS	1160.00
RELIANCE STANDARD LIFE INS.	LIFE INS. PREMIUM	24.91
TRIPLE N CONSTRUCTION	CLEAN OUT CATTLE GUARD	499.80
TWOTREES TECHNOLOGIES	SERVER RETENTION	48.75
RANDY VRBKA	MILEAGE 300 MILES @ $.67	201.00
WEX BANK	UNLEADED FUEL	558.95
CHERRY-TODD ELECTRIC	ACCT 1093 - ELEC SERVICE WR	70.88
CHERRY-TODD ELECTRIC	ACCT 1094 - ELEC SERVICE WD	51.21
CHS INC.	579 GAL DIESEL - WR	1679.10

CHS INC.	600 GAL DIESEL - WOOD		1680.00
FIREWATCH OUTPOST LLC	QUICKLIFT HTB	119.98	
FIREWATCH OUTPOST LLC	PRESTONE 50/50	11.99	
FIREWATCH OUTPOST LLC	PENNZOIL ATF	17.38	
FIREWATCH OUTPOST LLC	SCREWS & WASHERS	2.92	
GOLDEN WEST COMPANIES	ACCT 00136048-3 WR SHOP	67.31	
LACREEK ELECTRIC	ACCT 2600202401 ELEC.		67.59
RUNNINGS	SHOP SUPPLIES		78.96
E-911 SERVICES			
CITY OF WINNER	911 SURCHARGE APRIL 2025		2382.72
GOLDEN WEST COMPANIES	ACCT 00077890-7 E-911 LINE		52.62
FIRE PROTECTION			
CITY OF WHITE RIVER	WATER/SEWER EMS BLDG	31.76	
CHERRY-TODD ELECTRIC	ACCT 197440 – ELEC. SERVICE	145.01	
CHERRY-TODD ELECTRIC	ACCT 198917 – ELEC. SERVICE	48.72	
EMERG/DISASTER SERV			
CITY OF WHITE RIVER	WATER/SEWER EMS BLDG	31.76	
CHERRY-TODD ELECTRIC	ACCT 198917 – ELEC. SERVICE	48.72	
STATE MOTOR VEH.COLL			
SHAYNA DILLON	MOTOR VEH. REFUND		17.50
SD STATE TREASURER	ROD VITAL REC TO VITAL REC		507.00
SD STATE TREASURER	ROD VITAL REC TO GF		317.00
SD STATE TREASURER	BIRT FEE CHILD TRUST		126.00
SD STATE TREASURER	DRIVER LICENSING	1528.00	
GINA STRAIN	MOTOR VEHICLE REFUND	17.06	
SD ASSOC. OF COUNTY OFFICIALS	M&P RELIEF FUND	34.00	

MAY TAX & SPECIAL HIGHWAY APPORTIONMENT: Colome Consolidated School, 273.96; Jones Co. School, 85.40; White River School, 49,236.48; City of Wood, 588.82; City of White River, 5053.82; Badnation Township, 816.56; BlackPipe Township, 1501.23; Butte Township, 696.95; Cody Township, 1482.18; Fairview Township, 730.00; Mosher Township, 936.14; New Surprise Valley Township, 138.76; Norris Township, 569.16; Prospect Township, 138.76; Redfish Township, 912.23; Rockyford Township, 767.91; Rosebud Township, 1330.86; Runningbird Township, 417.86; Surprise Valley, 454.13; West River Water Development, 345.63.

Commission reviewed the following reports: Register of Deeds collected $3629.00 for the month of June 2025. Clerk of Courts collected $1938.34 for the month of May 2025.

At 1:37 pm Chairman Brown declared the meeting adjourned. Next meeting will be held on Tuesday, August 5, 2025 at 9:00 am.

Approved this 5th day of August 2025.

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Vernon Brown, Chairman, Mellette County Commissioners

ATTEST:

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Jenny Galbraith, County Auditor