

PROCEEDINGS OF COUNTY COMMISSIONERS
MELLETTTE COUNTY, SOUTH DAKOTA
March 3, 2026

The meeting of the Mellette County Board of Commissioners was called to order by Commissioner Brown in the Commissioner Room in the Mellette County Courthouse at White River, SD on March 3, 2026 at 9:11 am. Commission members present were Vernon Brown, Wes Schmidt, and Jr. Brandis; also present was Auditor Jenny Galbraith.

The pledge of allegiance was recited

All motions are to be considered unanimous unless otherwise stated.

A motion was made to approve the agenda with the addition of the radio tower under Emergency Manager by Brandis, seconded by Schmidt.

Open Visitors – Public Comment: None present

Road & Bridge – Highway Superintendent Tre Iyotte joined the meeting to update the Commission on what the Highway department has done in the past month. Iyotte informed the commission that he hired Matt Bartlett as a highway maintenance worker for the Norris area and requested that his starting pay be \$18.00 per hour. Motion by Schmidt to pay Bartlett \$18.00 per hour with a review after his 6 month probationary period, second by Brandis.

Unfinished Business: Commission discussed cameras at the EMS building, will need to have more checking done on cameras and discuss with city and fire department. Will place on next agenda. Auditor Galbraith discussed cleaning up, repainting, and replacing garbage at the EMS building. Cost of carpet will be around \$1200, paint will be under \$500 and will need to get a roll off dumpster from RST Solid Waste. Motion by Schmidt to approve updating and cleaning out of the EMS building, second by Brandis. Commission discussed the closing of the ambulance, Galbraith discussed with dispatch in Winner and is going to try to get contracts from surrounding counties before the close date of March 31, 2026. Commission discussed the repairs that need done to the radio tower. Galbraith informed that we are still waiting on the claim that was filed with the insurance and will discuss further at the next meeting.

New Business: Auditor Galbraith discussed with the commission updating the email addresses and website so everything is .gov for security reasons. The funding for the emails and converting the website will come from SecureSD through Dakota State University and TwoTrees technologies will provide the email conversion and Factor 360 will convert the website and update it to make sure that it meets all compliance regulations for \$2000. Motion by Schmidt to approve having this project completed, second by Brandis. Galbraith informed the commission that the County Equalization board will meet on April 14, 2026 and will end on May 5, 2026. Commission reviewed a letter of resignation from Treasurer Hilary Nesheim officially making her last day in the office February 20, 2026. Motion by Schmidt to accept the letter of resignation, second by Brandis.

Commission reviewed the proceedings from February 3, 18, and 19, 2026; motion by Schmidt to approve the proceedings, seconded by Brandis.

Commission reviewed claims for March. Motion by Brandis to approve the claims as follows, second by Schmidt.

AUDITOR

AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	63.89
HCS LLC	COMPUTER	2508.05
UP NORTH RECYCLING LLC	SHRED BIN	8.75

TREASURER

UP NORTH RECYCLING LLC	SHRED BIN	8.75
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COURT APPOINTED ATTY

SDACC	1ST QUARTER CLERP	582.00
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COURTHOUSE

CITY OF WHITE RIVER	WATER/SEWER/GARBAGE	189.18
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DIR. OF EQUALIZATION

UP NORTH RECYCLING LLC	SHRED BIN	8.75
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REGISTER OF DEEDS

AMAZON CAPITAL SERVICES	ENVELOPES	12.02
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UP NORTH RECYCLING LLC	SHRED BIN	8.75
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SHERIFF

CENEX FLEET FUELING	SHERIFF FUEL	588.73
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GILLEN'S STATION	UNLEADED FUEL	81.00
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VERIZON	ASSET MANAGEMENT	63.51
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WEX BANK	SHREIFF FUEL	413.74
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JAIL

CITY OF WINNER	PRISONER HOUSING JAN2026	7220.00
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CITY OF WINNER	PRISONER TRANSPORT	634.00
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CITY OF WHITE RIVER	WATER/SEWER	32.00
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CRS	PRISONER INSURANCE	121.83
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WINNER PHARMACY	PRISONER MEDICATION	21.14
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AMBULANCE

A & B WELDING SUPPLY COMPANY	MED OXY	45.25
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CC MEDICAL BILLING	FEBRUARY AMBULANCE BILLING	45.00
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CITY OF WHITE RIVER	WATER/SEWER	12.34
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COUNTY EXTENSION

SDSU EXTENSION	4-H EDUCATOR SALARY	11523.34
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ROAD & BRIDGE

ASSMAN IMPLEMENT, INC.	FILTERS	1651.23
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BUTLER MACHINERY CO.	MOTORGRADER SEAL	1473.63
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CENEX FLEET FUELING	UNLEADED FUEL	431.22
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CITY OF WHITE RIVER	GARBAGE	74.34
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FIREWATCH OUTPOST LLC	TOOLS	321.39
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FIREWATCH OUTPOST LLC	UNLEADED FUEL	126.05
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TRIPP CO. WATER USER DISTRICT	WATER WOOD SHOP	16.00
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WEX BANK	UNLEADED FUEL	168.93
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E-911 SERVICES

CITY OF WINNER	SURCHARGE FEE	2413.47
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FIRE PROTECTION

CITY OF WHITE RIVER	WATER/SEWER	12.33
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EMERG/DISASTER SERV

CITY OF WHITE RIVER	WATER/SEWER	12.33
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REGISTER OF DEEDS

TYLER TECHNOLOGIES, INC	DOCU PRO SUPPORT CONTRACT	2836.71
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PAYROLL

February 6, 2026

Commission	1133.14
Auditor	2612.09
Treasurer	3010.34
States Attorney	3217.49
Courthouse	2199.29
Director of Equalization	2045.68
Register of Deeds	2969.70
Sheriff	11185.43
Highway	4747.41

January 23, 2026

Commission	2126.71
Auditor	2939.80
Treasurer	3065.55
States Attorney	2668.66
Courthouse	1675.63
Director of Equalization	2567.33
Register of Deeds	2830.22
IT-Website	425.23
Sheriff	9191.20
Coroner	355.25
Ambulance	85.24
Highway	5588.51

Commission reviewed the following reports:

Register of Deeds collected \$5719.50 for the month of January 2026. Clerk of Courts collected \$4692.21 for the month of December 2025 and \$2755.51 for the month of January 2026. Auditor's Account with Treasurer as of January 31, 2026 is as follows: Actual cash \$1201.73; Checks \$8289.04; Credit Card Payments \$1064.10. First Fidelity Checking \$1,677,480.90; First Fidelity CD's \$350,000.00; ROD Account \$250.00 Total: \$2,038,285.77.

At 11:36 am Chairman Brown declared the meeting adjourned. Next meeting scheduled to be held on Wednesday, March 18, 2026 at 9:00 am.

Approved this 3rd day of February 2026.

Vernon Brown, Chairman, Mellette County Commissioners

ATTEST

Jenny Galbraith, County Auditor